

# Shawnee County Extension Executive Board Meeting

TUESDAY, FEBRUARY 13, 2024

5:30 pm by Zoom

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1. Call to order 5:30 by Sherri Scheideman Chairwoman
2. Roll call by Mary Tyler Secretary Members present: Sherri Scheideman, Mary Tyler, Angela Dailey, Mary Blubaugh, Jill Rice, David Anderson, Rick Miller, Laura Moore, Christi McKenzie
3. Agenda items – additions/deletions None
4. Public Comment None
5. Communications – Letter from Extension Administration Read by Mary Tyler
6. Consent Agenda Items
  - a. Reading and approval of January minutes (2023 Board)
  - b. Reading and approval of January minutes (2024 board)
  - c. Treasurer’s report By Laura Moore Treasurer Balance at the beginning of January \$693,981.70, total receipts in January \$858,063.49 after expenditures in January ending balance \$805,416.38.
7. Reports
  - a. PDC Report Community Vitality by Christi McKenzie. Community Vitality is planning a tour of the county with our group to learn about our county. Candis will start some more leadership board training and entrepreneur training. PDC Report by Lane Wiens Ag & Horticulture. Ag & Horticulture is conducting a needs assessment on Feb. 29<sup>th</sup> at 5:30 at the office.
  - b. Agent Report Lisa Martin, EFNEP SNAP-Ed They have started several youth programs doing teen cuisine at Eisenhower middle school and TCAP college prep. Classes are Tuesday & Thursday. Also doing special needs class at the end of the day.
  - c. Kansas 4-H Policy Update Grace Wiens Very little has changed from 2023 to 2024. One that did change they want the local agent and the local board to be more involved in the decision process. I will be compiling a list of 4Hers that are from out of the county and bring it to you guys to approve. In Oct. I will bring you a list of the 4-Hers and then you can approve.
8. Unfinished Business
  - a. Approval of 4-H audits. Grace Wiens shared screen with the numbers for approval. Clubs that were audited were Bunny Bunch, Dover, Grove, Shawnee County Events Council, Shunga Valley, Paw Prints, and the Extension Foundation of Shawnee country Christi McKenzie made motion to approve the audits, Angela Dailey second. Motion carried.
9. New Business
  - a. Motion to approve the consent agenda. Laura Moore made motion to approve the consent agenda, Jill second. Motion carried.
  - b. Out-of-State Travel Requests by Candis Meerpohl. There was a discussion about Candis Meerpohl going to Extension Leadership Conference in Tampa FL Feb.13-15th. Rick Miller made motion to approve out of state travel requests for Candis Meerpohl, Jill Rice second. Motion carried.
  - c. Host Site Agreement for Summer Interns: Grace spoke about the 4-H interns coming back this summer. Laura Moore made a motion to approve 4-H summer interns. Anegla Dailey seconded. Motion Carried.
  - d. Extension Council CD maturing Feb. 17<sup>th</sup>. Renew or Deposit in Checking? David Anderson made motion to keep the CD at Silver Lake Bank earning 4.75% for one year, Mary Blubaugh seconded. Motion carried.
  - e. Establish membership of Budget, Personnel and Nominating committees,  
Budget committee: Jill Rice, Laura Moore Mary Tyler  
Personal Committee: Anegla Dailey, Mary Blubaugh, Rick Miller  
Nominating Committee: David Anderson, Christi McKenzie.
10. Adjournment  
David Anderson made motion to adjourn, Rick Miller seconded, Motion carried.