

Shawnee County Extension Executive Board Meeting Minutes
Tuesday January 13th, 2026 5:30pm, Extension Meeting Room
2025 Board

1. Sherri Scheideman, Board Chair called meeting to order at 5:30 pm
2. Roll call - Mary Tyler, Secretary. Members present Angela Dake, Angela Dailey, Chad Bullock, Jill Rice, Laura Moore, Mary Tyler, Rick Miller, Sherri Scheideman
3. Agenda items – Addition/deletions/approval None
4. Public Comment - None
5. Communications – Thank you notes were passed around the room from staff.
6. Consent Agenda Items
 - a. Review and/or Corrections of December board meeting minutes.
 - b. Treasurer’s report by Candis StilesNet balance \$858,339.90, Bank deposit \$3,010.16, University checks received \$5,163.38, Total receipts \$866,513.44, expenditure \$78,810.14, Net Balance \$787,703.30.
7. Reports
 - a. PDCs –None
 - b. Agent Report- Sofia Diaz Buezo EFNEP Agent
 - c. Director Report – Candis Stiles Quarterly reports were posted on the Board Member page of the website. Our office will be closed on January 19th, for Martin Luther King Jr. Day, all of our equipment ordered using 2025 funds has been received (5 standing desks, podium, push carts, consultation chairs with no arms, 2nd security camera payment) The board authorized up to \$19,000 and we spent \$18,335.48. We ended 2025 with 10.4% of our budget remaining. This was mostly due to not having an Ag agent for six months and not that we have over budgeted funds.
 - d. Any Other Agent or Board Committee Report Lane Wiens has *Seed Starting 101* flyers to pass out to the community. Atalie Tompkins has flyers for VITA as well.
8. Unfinished Business A. Review and approve 2025 annual financial reports of extension-related groups. As of Monday, we have Extension Foundation and Master Gardeners. Chad Bullock made motion to approve, Laura Moore seconded, motion passed.
9. New Business
 - a. Approve Consent Agenda Angela Dailey made motion to approve, Angela Dake seconded, motion passed.
 - b. Review 2025 Inventory and sign by board chair. Asking the board to remove the highlighted items from our office inventory. The computers that are still usable we would like to transfer to the VITA program, the computers that are no longer in working condition we would like to dispose of. We would like to dispose of the old security system. The old front desk chair was broken and replaced, the director desk was the only office desk that was on the inventory, but we donated 5 office desks to SENT after asking the county surplus if they wanted them. They did not. Chad made motion approve the inventory taking off the highlighted items, Jill Rice seconded, motion passed.
10. Adjourn Rick Miller made a motion to adjourn, Angela Dailey seconded, motion passed.

Mary Tyler Secretary

Sherri Scheideman Board Chair