

**Shawnee County Extension Executive Board Meeting Minutes**  
**Tuesday March 10<sup>th</sup>, 2026, 5:30, Extension meeting in upstairs meeting room**

- 1.** Twyla Hernandez, Board Chair called the meeting to order at 5:30 pm
- 2.** Roll call - Mary Tyler, Secretary. Members present Angela Dake, Barbara Coultis, Chad Bullock, Jill Rice, Laura Moore, Lisa Pfannenstiel-Garrison, Mary Tyler, Twyla Hernandez.
- 3.** Agenda items – additions/deletions/approval None
- 4.** Public Comment - None
- 5.** Communications – Thank you from the EFNEP Ed staff for the board’s support
- 6.** Reports-
  - a. PDCs – Ag and 4-H met
  - b. Agent Report– Atalie Tompkins, Family Consumer Sciences programming update
  - c. Director Report – Candis Stiles There will be a partnership meeting in Topeka on April 16<sup>th</sup> at the library. Hopefully some of the board can attend.
- 7.** Board Training-Extension Program Planning
- 8.** Consent Agenda Items
  - a. Reading, additions or corrections of February minutes
  - b. Treasurer’s report Net balance \$905,068.11, Bank deposits \$10,198.09, university checks received \$5,163.38, total receipts \$920,429.58, total expenditures \$58,470.56, net balance \$861,959.02
- 9.** Old Business
  - a. Review Audits for Extension Related Groups Paw Prints by Grace Weins. Jill Rice made a motion to approve pending the required signature, Laura Moore seconded, motion carried.
- 10.** New Business
  - a. Motion to approve the consent agenda Angela Dake made motion to approve, Jill Rice seconded, motion carried.
  - b. Review of RFBs for the Extension Council Banking Services Laura Moore made motion to table this until April. Angela Dake seconded the motion, motion carried.
  - c. Consider Rule Changes for 4-H Divisions of the Shawnee County Fair-Grace Chad Bullock made motion to approve, Barbara Coultis seconded, motion carried
  - d. Consider closing office for the duration of FFTY on April 15<sup>th</sup>. Asking the board to close from 9am to 2pm so all staff can be over at the Events Center to help. Jill Rice made a motion to close the office from 9am-2p during From Farm to You program, Lisa Pfannenstiel-Garrison seconded, Motion carried.
  - e. Consider closing office June 11<sup>th</sup> for Office Professional Development We have traditionally had one Professional Development Day in December the staff would like to have them more frequently. June 11<sup>th</sup> works for our office calendar. Angela Dake made motion to approve closing the office on June 11th, Laura Moore seconded, motion carried.
- 11.** Adjournment Barbara Coultis made a motion to adjourn, Laura Moore seconded, motion carried.

**Next Board Meeting: Tuesday, April 14<sup>th</sup> 5:30pm**  
**Via Zoom**

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Mary Tyler Secretary

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Twyla Hernandez Board Chair