Shawnee County Extension Executive Board Meeting Minutes
Tuesday October 13th, 2026, extension meeting room

1. Twyla Hernandez, Board Chair called meeting to order at 5:31pm
2. Roll call - Mary Tyler, Secretary. Members present Angela Dake, Barbara Coultis, Chad Bullock, Christi McKenzie, Laura Moore, Mary Tyler, Twyla Hernandez
3. Agenda items – additions/deletions/approval None
4. Public Comment- None
5. Communications – None
6. Consent Agenda Items
a. Reading and asking for any corrections of September minutes
b. Treasurer's report- By Laura Moore Net balance $884,407.22, Bank deposit $4,604.74, University checks received $5,215.38, Total receipts $894,227.34, Total expenditure $48,901.23, Net Balance $845,326.11.
c. Grant Candis the authorization to renegotiate Extension Council CD coming due on Nov. 3rd. Its balance will be around $225,000 when it matures, and the goal is to place all of the funds into a new CD for 12-18 months for a rate of 4% or higher.
7. Reports
a. PDCs –FCS meet.
b. Agent Report- Lane Wiens, Horticulture
c. Director Report – Sofia Diaz-Buezo, Discuss Extension Appreciation Award, Ask for Board Member to serve on the office relocation steering committee. This committee will meet during the day with Rick Eckert, County Counselor, Justin Landon, County Facilities Manager, Candis Stiles and a Master Gardener representative. The Board can pick an Extension Appreciation Award winner at this meeting, or we can at the November meeting. It can be an individual or an organization, the recipient cannot be a current board member.
Chad Bullock agreed to serve on the relocation steering committee.
d. Any other Agents Atalie Thompson spoke about the upcoming open enrollment.
8. Unfinished Business-None
9. New Business
a. Motion to approve the consent agenda Laura Moore made a motion to approve, Chad Bullock seconded, motion carried.
b. Close election and count the ballots at 6:01pm new elected members are Angela Dake, Carrie Etzel, Carrie Riordan, Manuel Castro, Deborah Ellerbrook, Sherri Scheideman, Hannah Daberkow, Jenna Taisipic, Jennifer Kuckelman, Sandy Atwood, Alexander Pulling, Sara Philipi.
c. Consider hosting Jefferson County, Colorado Director Jeni Carter for our inaugural office summit January 15th -16th, The Extension Foundation has voted to cover her airfare and stipend. The Council expenses would include hotel and per diem. Chad Bullock made motion approve, Angela Dake seconded, motion carried.
d. Consider Closing Office January 15th for Office Professional Development, first day of our summit, any hourly staff that attends on Saturday would be able to flex out that time the coming week. Agents are required to attend on Saturday. Angela Dake made motion to approve, Laura Moore seconded, motion carried.

e. Approval of Agent Action Plans for 2026-2027 Posted on the Board Member Site and all have been approved by the appropriate PDC. Christi McKenzie made a motion to approve, Chad Bullock seconded, motion carried
f. Approval of Agent Professional Development Plans for 2027 Posted on the Board Member Site and all have been approved by the appropriate PDC. Christi McKenzie made a motion to approve, Chad Bullock seconded, motion carried
g. Laura made a motion to nominate The Topeka Boys & Girls Club for the appreciation award. Chad Bullock seconded, motion carried.

10. Adjournment
Laura Moore made motion to adjourn, Angela Dake seconded, motion carried

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Mary Tyler Secretary Twyla Hernandez Board Chair