

AGENDA

EXECUTIVE BOARD MEETING
TUESDAY, JANUARY 9, 2018
EXTENSION MEETING ROOM

*****5:30pm Meal/ 6:00pm Meeting*****

2018 Board

1. **Call to Order** – Chad Bullock
2. **Roll Call** – Amy Miller, Secretary
3. **Board Orientation:** Board Organizational Meeting Module
Handouts: Memorandum of Understanding Summary
Responsibilities and Duties of the Extension Board
Kansas Open Meetings Act
Extension Extramural Funds Policy
Generally Accepted Accounting Procedures (GAAP) Waiver Resolution
Professional Scheduling Policy
4. Designate a bank for Extension Council funds.
5. Adopt GAAP Waiver Resolution for 2018
6. Adopt Extension Council Holiday Schedule for 2018
7. Review 2018 budget
8. Authorize Electronic Funds Transfer for bookkeeper and County Extension Director
9. Set monthly meeting dates and times
10. Identify two board member to serve on Shawnee County Extension Foundation
11. Announcements - Reminder
12. Adjourn

Area Partnership Meeting, Thursday, January 25, 2018, Lawrence
Joint Program Development Committee (PDC) Wednesday, Jan 31, 5:30 meal, meeting 6:00 p.m.
Next Board Meeting: February 13, 2018, 5:30 p.m meal; meeting @ 6:00 pm
Listening Meeting with Dr. Gregg Hadley, Lawrence, Monday, Feb. 12, 6pm – 7:30