Shawnee County
Extension Board Meeting Agenda
Tuesday, April 9, 2019
5:30 pm supper/ 6:00 pm meeting

Order of Business

1. Call to order
2. Roll call
3. Agenda items – additions/deletions/approval
4. Public Comment
5. Communications – Letter of resignation from Kim Seeley, 4-H Program Assistant
6. Consent Agenda Items**
   a. Reading and approval of March minutes
   b. Treasurer’s report
7. Reports
   a. PDCs – report and recommendation from 4-H PDC on changes to the 4-H Program Assistant Position Description
   b. Agent Report– Leroy Russell, Agriculture & Natural Resources
   c. Director Report – Update on transition to Silver Lake Bank; Staff Presentation to County Commissioners on Thursday, May 16th, 9:00 am
   d. Other
8. Unfinished Business
   a. Motion to take from the table discussion on the comparison/purchase of Certificates of Deposit from financial institutions
9. New Business
   a. Motion to approve the consent agenda.
   b. Motion to place into minutes for Silver Lake Bank: 1) Names of the board’s four signatories on checks (Karen, Mike, Amy, Dave); that the board has authorized Cindy Evans, Director, to sign paperwork with ONE signature EXCEPT the Account Agreement and Resolution. The paperwork specifically is: Repo Agreement (See definition in Administrative Report), Public Fund Paperwork and authorization for Joanne Domme, bookkeeper, to have access to information on the account.
   c. Consider donating old projection screen to Shawnee County Farm Bureau.
   d. Motion to approve the updated 4-H Program Assistant Position Description (4-H PDC, Candis)
   e. Motion to fill the 4-H Program Assistant position.
   f. Approve changes for the 2019 4-H Fair Divisions (Candis)
   g. Consider approval of fair entry policy for first year 4-H families (Candis)
   h. Motion to approve 2020 budget to submit to County Commissioners.
10. Adjournment

Next Board Meeting: Tuesday, May 14th
Meal prepared tonight by Susan Fangman

**Some boards establish an item under new business called Consent Agenda and include such items as approval of minutes, treasurer’s report, and other routine business items. The motion to approve the consent agenda results in approval of these items.