Shawnee County Extension Executive Board
Agenda
Tuesday, April 14, 2020
4:30 pm meeting

Order of Business

1. Call to order – Amy Miller
2. Roll call – Tracey Taylor
3. Agenda items – additions/deletions/approval
4. Public Comment
5. Communications – Resignation of Dave Bartels as Board Treasurer
6. Consent Agenda Items**
   a. Reading and approval of March minutes
   b. Treasurer’s report
7. Reports
   a. PDCs –
   b. Agent Report – Lisa Martin, EFNEP and SNAP-Ed Agent
   Agent Report – Candis Meerpohl, 4-H and Youth Development Agent
   c. Director Report – Cindy Evans – An update on our office staffing and how we are working remotely. I will ask each agent to speak briefly about the work they are doing.
   *Cancellation of 4-H Exchange for 2020; Expected to be rescheduled for 2021
   d. Budget Committee Report – (Amy, Dave, Barbara, Linda)

8. Board Training – What we’ve learned about meetings through Zoom

9. Unfinished Business

10. New Business
   a. Motion to approve the consent agenda
   b. Approval of 2021 budget to submit to County Commissioners by May 15 deadline
   c. Motion to accept resignation of Dave Bartels from the Executive Board
   d. Motion to appoint Linda Croucher as Treasurer for the Executive Board effective May 13th
   e. Direct the Nominating Committee to seek a new board member to fill the spot vacated by Dave Bartels and to identify a board member to accept the role of Vice Chair
   f. Approval of audits for Extension Related Groups – Candis Meerpohl
   g. Approval of proposed Fair Book changes - -Candis Meerpohl

11. Executive Session – to discuss non-elected personnel

12. Adjournment

Next Board Meeting: Tuesday, May 14th

**Some boards establish an item under new business called Consent Agenda and include such items as approval of minutes, treasurer’s report, and other routine business items. The motion to approve the consent agenda results in approval of these items.