

Shawnee County Extension Executive Board Minutes for August 10, 2021 Meeting

- 1.** Angela Dake, Chair, called the meeting to order at 5:30pm. Meeting was conducted through Zoom.
- 2.** Barbara Coultis called roll. Board members present: Angela Dake, Barbara Coultis, Linda Croucher, Brian Bayless, Molly Drimmel, Christie McKenzie, Alan Stahl, and Eric Tolbert.
- 3.** Agenda items – no additions/deletions/approval
- 4.** Public Comment - none
- 5.** Communications – none
- 6.** Consent Agenda Items
 - a. Reading and approval of July minutes
 - b. Treasurer’s report, Linda Croucher
Net Balance from Last Report: \$600,229.32
Bank Deposits This Month: \$152,299.31
University Checks Received This Month: \$4599.38
Total Receipts: \$757,128.01
Total Expenditures: \$55,408.60
Net Balance This Month: \$701,719.41
- 7.** Reports
 - a. PDCs – none
 - b. Agent Report– Ariel Whitely-Noll, Horticulture
Ariel spoke about several activities including her pest webinars and the current Master Gardener training. 18 out of the 20 applicants were accepted.
 - c. Director Report – Candis Meerpohl
Updates included: County Commissioners put in for our flat 2021 budget request, She had four candidates for the Office Professional position, and three of these will do a skills test. She used the job posting website “Indeed.com” and was very happy with candidates. The 4-H agent position posting is open through August.
- 8.** Special Report – Presentation of the 2020 Audit by Wendling, Noe, Nelson & Johnson – Eric Otting
There were no findings. Had one adjustment for a reclassification of interest, not material.
- 9.** Unfinished Business
- 10.** New Business
 - a. Discussion about Douglass County’s exploration of forming a District with Shawnee County. Christi moved to have Extension Agents in other recently formed Districts to talk about their experiences at our October meeting. Molly seconded. Motion passed
 - b. Christi moved to approve the consent agenda. Brian second. Motion passed.
 - c. Eric moved to approve the 2020 Audit. Alan seconded. Motion passed.
 - d. Barbara moved to increase our Extension Office ACH limit to \$15,000 from \$10,000. Eric seconded. Motion passed.
 - e. Discussion of possible venues and number of attendees for our Thursday, November 18 Annual Meeting. Alan moved to allow Candis to research larger venues and make recommendations for number of guests based on venue occupancy levels. Christi seconded. Motion passed.
 - f. After a review and discussion of the nominees, Eric moved to select both Steve Kersting (VITA volunteer) and Kevin Siek (Master Gardener volunteer) as Extension Appreciation Award winners. Christi seconded. Motion passed.
- 11.** Barbara moved to adjourn. Eric seconded. Motion passed.

Next Board Meeting: Tuesday, September 14, 2021 via Zoom

Candidate interviews in person on September 24, 2021