

**Shawnee County Extension Executive Board
Meeting Minutes
Tuesday, August 9, 2022**

1. Angela Dake called the meeting to order at 5:36pm
2. Barbara Coultis, Secretary called roll. Present: Angela Dake, Barbara Coultis, Linda Croucher, Molly Drimmel, Dave Bartels, and Alan Stahl.
3. Agenda items –added the Audit report (Via Zoom) from Jacob Kujath, James Gordon & Associates CPA, P.A. to communications.
4. Public Comment
5. Communications
Report from our Auditor Jacob Kujath which didn't show any problems.
Thank you letter from Joanne Domme
6. Consent Agenda Items
 - a. Reading and approval of July minutes
 - b. Treasurer's report
Net Balance from Last Report: \$646,929.82
Bank Deposits this Month: \$153,790.92
University Checks Received this Month: \$4599.38
Total Receipts: \$805,320.12
Total Expenditures this Month: \$555,148.29
Net Balance this Month: \$750,171.83
7. Reports
 - a. PDCs – none
 - b. Agent Report
Lisa Martin, EFNEP Agent, spoke about some of her programs in areas of diabetes, breastfeeding, and healthy eating.
 - c. Director Report
Candis Meerpohl Reported that our full ask of \$610,100 is currently in the preliminary budget. The public hearing is 5:30pm on Aug. 22nd and they could adopt the budget on Aug. 25th. Candis reminded us that the Extension Council Elections are Oct. 11th, the Annual Meeting is Nov. 17th, and the Nominating Committee (Angela, Christi and Molly) needs to meet after Elections and before the 1st of November.
8. Board Leadership- Members watched the PDC Candidate Recruitment training video. We need to submit bios for any PDC candidates by the end of September.
9. Unfinished Business - none
10. New Business
 - a. Linda moved to approve the consent agenda. Molly seconded. Motion passed.
 - b. Dave moved to approve the 2021 Audit as prepared by James Gordon & Associates CPA, P.A. Barbara seconded. Motion passed.

- c. Discussion of Annual Meeting scheduled for Thursday, November 17. Linda moved to authorize \$2,300 for the Annual Meeting. (This will cover the typical format of 80 people, renting Heritage Hall, printing and other program expenses. The invited guests will be similar as previous years: Members +1, Staff +1, Extension Council, Special Guests, Clerk, Carla Nemecek and Amy Miller.) Dave seconded. Motion passed.
- d. Molly moved to award 4-H Volunteer Brett Fox the Extension Appreciation Award winner. Barbara seconded. Motion passed.

11. At 6:35pm, Alan moved to adjourn. Molly seconded. Motion passed.

Barbara Coultis, Secretary

Angela Dake, Chair Person

**Next Board Meeting: Tuesday, September 13th
5:30pm (Via Zoom)
Grace Wiens will Lead**