

Shawnee County Extension Executive Board Meeting Minutes

Tuesday, March 12th, 2024, In Person

1. Sherri Scheideman, board chair called meeting to order at 5:33 pm
2. Roll call by Mary Tyler secretary, members present Angela Dailey, David Anderson, Christi McKenzie, Jill Rice, Mary Tyler, Rick Miller, Sherri Scheideman
3. Agenda items – additions F. Fair software
4. Public Comment None
5. Communications – In April K-State will be hosting listening meetings around the state the topic is “Next Gen Land Grant University.”
6. Reports-

a. PDCs 4-H Report by Grace Wiens discussed the weak points in the rule book. Abigail Gettinger report for Ag & Horticulture. New ideas and how they can better serve the community.

b. Agent Report– Candis Meerpohl, Community Vitality Reporting on Youth Entrepreneurship Challenge. We had 7 business concepts and 8 participants (one team) We reached students from Topeka, Rossville, and Silver Lake.

c. Agent Report- Lisa Martin, EFNEP SNAP-Ed Announced she will be retiring June 7th.

d. Director Report – Candis Meerpohl, Copier lease will be coming due in June. We hired Matt Barron to work at our front desk. Start date will be April 1st. Extension Van needs some paint repair. Board discussed to take the van to Briggs to see what the total will be then the board will discuss it at the next meeting.

7. Board Training-Civil Rights Discussion Guide- Board Members should watch K-State

videos before the meeting. Board filled out discussion guide. The board reviewed how we serve those with limited English proficiency. The board also reviewed the demographics of the 24 member extension council and talked about how you add PDC members.

8. Consent Agenda Items.

a. Reading and approval of February minutes

b. Treasurer’s report- By Candis Meerpohl – Net Balance \$805,416.38, Bank deposit \$2,740.59, University checks received this month \$5855.38, Total receipts \$814,012.35 Total Expenditures this month \$53,537.01 Net Balance \$760,475.34 CD \$812,806.21

9. New Business

a. Approve the consent agenda, Angela Dailey made motion to approve Jill Rice Seconded. Motion carried.

b. SNAP-Ed grant review and approval Lisa Martin. Lisa asked that Hannah would go to full time pay. Total grant request \$134,084.67. David Anderson made motion to approve, Christi McKenzie Second, Motion carried.

c. Consider Rule Changes for 4-H Divisions of the Shawnee County Fair by Grace Wiens. Rick Miller made motion to approve, Angela Dailey second, motion carried.

d. Annual Meeting Format to change to Breakfast in November. David Anderson made motion to change to breakfast, Angela Dailey Second motion carried.

e. Possibly Change Oct. Board Meeting Date from Oct. 8th to Oct. 15th. Rick Miller made a motion to change the meeting date, Christi McKenzie seconded, motion carried.

f. Upgrade the Fair software by paying for the next level to the Shawnee County Fairboard. Christi McKenzie made motion to approve, Rick Miller seconded, motion carried.

10. Adjournment 6:50pm David Anderson made motion to adjourn, Angela Dailey Second.

Next Board Meeting: Tuesday, April 9th 5:30pm via Zoom

Mary Tyler, Secretary

Sherri Scheideman, Chairperson