1. Christi McKenzie called the meeting to order at 5:30 PM.
2. Twyla Hernandez, secretary, called roll call. Members present: Barbara Coults, Angela Dailey, Angela Dake, Twyla Hernandez, Molly Drimmel, Christi McKenzie, Sherri Scheideman, Mary Tyler
3. Agenda items – Add New Business 9 d. What to do with the old Extension office chairs
4. Public Comment = Ashleigh Mengarelli voiced her concerns regarding the 4-H office.
5. Communications – none
6. Consent Agenda Items
   a. Reading of the November minutes – The minutes were sent out via email prior to the meeting.
   b. Treasurer’s report: Barbara Coults
      Net Balance: $798,392.78
      Bank deposits this month: $9,743.56
      University checks received this month: $5,855.38
      Total receipts: $813,721.72
      Total expenditures: $55,771.08
      Net Balance this month: $757,950.64
7. Reports
   a. PDCs – Joint PDC meeting January 31, 2024 at 6:00 PM
   b. Agent Report – None
   c. Director Report – Candis Meerpohl reported the new fridge has been installed in the upstairs meeting room. Lisa Satterthwaite is going full time in her 4-H Office professional position. When Grace Wiens returns in January the process of hiring a part time 4-H Program Assistant will start. The office will be closed Thursday the 14th for staff retreat. The office will be closed the week of December 25th and will reopen January 2nd.
   d. Any other Agents = None
8. Unfinished Business
   a. Angela Dake moved to approve the annual audits by the Extension Related Groups: Silver Lake 4-H Club, Horse Club, Rossville Rustlers 4-H Club, and Auburn 4-H Club. It was seconded by Sherri Scheideman. Motion passed.
9. New Business
   a. Sherri Scheideman moved to approve the consent agenda items. It was seconded by Mary Tyler. Motion passed.
   b. Angela Dailey moved to accept the Excellence in Board Leadership Qualtrics survey as discussed by the board. It was seconded by Molly Drimmel. Motion passed.
   c. Barbara Coults moved to vote for Sarah Farlee from Douglas County for the State Extension Advisory Council. It was seconded by Mary Tyler. Motion passed.
   d. Angela Dailey moved to sell the 10 old Extension office chairs for $20 each until the end of the year. Money from the sale of the chairs will go into the Non-Appropriated Funds. It was seconded by Barbara Coults. Motion passed.
   e. Angela Dake moved that the Board and Candis Meerpohl go into executive session for 5 minutes. It was seconded by Sherri Scheideman. Motion passed. The board moved into executive session for 5 minutes.
10. Sherri Scheideman moved to adjourn the meeting. It was seconded by Twyla Hernandez. Motion passed.

Next Board Meeting: Tuesday, January 9th, 2023-Board at 5:30pm, 2024-Board to follow.

Twyla Hernandez, Secretary

Christi McKenzie, Board Chair