Shawnee County
Extension Board Meeting Agenda
Tuesday, June 11, 2019
5:30 pm supper/ 6:00 pm meeting

Order of Business

1. Call to order- 6:06 PM
2. Roll call by Secretary Amy Miller
   Karen Perkuhn, Amy Miller, Mike Meyers, Laura Moore, Luanne Webb, Sherri Scheideman, Tracy Taylor, Linda Croucher, Director: Cindy Evans, Agents: Leroy Russell, Lisa Martin, Candis Meerpohl, Ariel Whitely-Noll, Susan Fangman
3. Agenda items – additions/deletions/approval
4. Public Comment-None
5. Communications –None
6. Consent Agenda Items**
   a. Reading and approval of May minutes
   b. Treasurer’s report (New chart for Understanding the Extension Council Summary)
      Net Balance from the Last Report: 653,277.17
      Total Receipts: 663,552.23
      Total Expenditures this Month: 67,467.47
      Net Balance this Month: 596,084.76
      Total Savings: 451,237.79
7. Reports
   a. PDCs – None have met.
   b. Agent Report– Lisa Martin, EFNEP Agent
      Lisa prepared a demonstration of the material she presents to her clients. She covered food groups & nutrients and how they work in the body. She furthered the discussion by introducing a new entity that she has been involved with- The Farm & Food Council. The goal of the council is to find ways to bring farm raised food & produce to the community. 13 people will make up the council.
   c. Director Report –
      1. Cindy updated the board on the upcoming renovations by the Expocentre. The parking by the Extension office will be moved up to one year. Discussion about how to best inform the public about the changes in parking occurred.
      2. Cindy has had discussion with the Meadowlark District on best payroll practices for the hourly verses salaried positions.
      *Update on Budget Request

Commission Meeting Schedule:
July 1st Officially “File” the budget with Commissioners
July 8th Commissioners will “consider” the budget and likely reject it
July 9th 9:00 am Official Budget Hearing in the Commission Chambers
July 11th Present our 2nd budget (same or revised) to commissioners and they will acknowledge receipt. We would expect not action to be taken until they are ready to take up the budget
discussion for all departments and “agencies.” There is typically a public hearing in early August and budget discussions begin after that at each commission meeting until complete.

8. Board Leadership Development – Agent Performance Review process and fall timeline
   Cindy covered the evaluation process that will occur later this year.

9. Unfinished Business-None

10. New Business
    a. Motion to approve the consent agenda.
        -Laura moved to accept the consent agenda. Luanne seconded the motion. Motion passes.
    b. Motion to approve “recurring” payment by ACH of state health insurance
        -Mike moved to approve “recurring” payment by ACH of state health insurance. Tracy seconded the motion. Motion passes.
    c. Other

11. Adjournment
    -Laura moved to adjourn the meeting. Tracy seconded the motion. Motion passes.

Next Board Meeting: Tuesday, July 9th
Meal prepared tonight by Leroy Russell