Shawnee County
Extension Board Meeting Agenda
Tuesday, July 9, 2019
5:30 pm supper/ 6:00 pm meeting

Order of Business
1. Call to order 5:58PM

2. Roll call by Secretary Amy Miller
Karen Perkuhn, Dave Bartels, Amy Miller, Laura Moore, Luanne Webb, Sherri Scheideman, Tracey Taylor, Linda Croucher
Director- Cindy Evans, Agents- Candis Meerpohl, Ariel Whitely-Noll, Leroy Russell

3. Agenda items – additions/deletions/approval

4. Public Comment- None

5. Communications – None

6. Consent Agenda Items**
   a. Reading and approval of June minutes
   b. Treasurer’s report
      Net Balance from Last Report 596,084.76
      Total Receipts 606,635.40
      Total Expenditures this Month 54,755.58
      Net Balance this Month 551,879.82
      Silver Lake Bank Repo 391,015.69
      Bank Balance Savings (Repo) 392,694.58

7. Reports
   a. PDCs – Leroy reported that there will be the Kansas River Valley Experiment Fall Field Day Aug 13, 2019 & a tentative class September 16th & 17th
   b. Agent Report– Candis Meerpohl, 4-H & Youth Development Agent
      Candis reported on:
      Jr & Sr 4-H Lock In January of 2019- They had 85 attendees. Brandon Lee White was their inspirational speaker & provided dance instruction.
      Haley Kelley accepted the 4-H program assistant position. She grew up participating in 4-H in livestock & agriculture.
      2019 Discovery Days had 26 attendees which is an increase in attendance.
      2019 Rock Springs Camp had 60 attendees which was a slight decrease in attendance due to the days the camp occurred this year.
      2019 Fair pre-entries total is 4166
      2019 Summer SPIN clubs took place Meadows Early Education, Christ the King, & Family Children & Guidance Center. This increased 4-H participation up 75 children and each had 6 hours of participation in their project.
c. Director Report – Cindy expressed appreciation to staff and board that attended the budget request. Speakers included Cindy Evans, Austin Stahl, RD & Angela Dake of Hidden Hill Farms, & Amy Miller – board.

8. Board Leadership Development – PDC Candidate Recruitment

Elections Timeline: Shawnee County Extension Council elections are set for October 8th. Candidate biographies will be due to Cindy Evans by September 20.

9. Unfinished Business- None

10. New Business

a. Motion to approve the consent agenda.
Luann made a motion to approve the consent agenda. Laura seconded the motion. Motion passes.
b. Motion to approve a change of date for study leave for Candis Meerpohl to Oct 7-25.
Tracey made a motion to approve the study leave for Candis Meerpohl to Oct 7-15 2019. Sherri seconded the motion. Motion passes.
c. Motion to change payroll dates for Council employees.
Dave made a motion to change payroll dates for Council employees. Luann seconded the motion. Motion passes.
d. Motion to change pay policy/Office handbook to comply with FSLA guidelines.
Sherri made a motion to change pay policy/office handbook to comply with FSLA guidelines. Dave seconded the motion. Motion passes.
e. Motion to submit second (same or revised) budget to County Commissioners
Laura made a motion to submit second (same or revised) budget to County Commissioners. Tracey seconded the motion. The motion passes.
f. Motion to approve signature facsimile for Board Chair and Secretary.
Sherri made a motion to table the approval of signature facsimile for Board Chair and Secretary until January 2020.
Linda seconded the motion. Motion passes.
g. Discuss selling Chevy Traverse by silent bid
Luann made a motion to sell the Chevy Traverse by silent bid beginning at $4,800 closing at 5PM September 10th, 2019. Laura seconded the motion. Motion passes.
h. Motion to order 2020 Chevy Traverse for $25,969.
Laura made a motion to order the 2020 Chevy Traverse for $25,969. Dave seconded the motion. Motion passes.
i. Motion to approve the use of the Extension van & Traverse for the Master Gardeners October 5th if available.
Sherri made a motion to approve the use of the Extension van & traverse for the Master Gardeners for October 5th if available. Luann seconded the motion. Motion passes.

11. Adjournment
Sherri made a motion to adjourn. Luann seconded the motion. Motion passes.

Next Board Meeting: Tuesday, August 13th.
Meal prepared tonight by Ariel Whitely-Noll