Shawnee County
Extension Board Meeting Agenda
Tuesday, August 13, 2019
5:30 pm supper/ 6:00 pm meeting

Order of Business

1. Call to order 6:00 PM
2. Roll call by Secretary Amy Miller
   Karen Perkuhn, Mike Meyer, Amy Miller, Tracey Taylor, Luanne Webb, Laura Moore, Dave Bartels, Linda Croucher, Sherri Scheideman
   Director-Cindy Evans, Agents- Lisa Martin, Ariel Whitely-Noll, & Susan Fangman
3. Agenda items – additions/deletions/approval
4. Public Comment–None
5. Communications –None
6. Consent Agenda Items**
   a. Reading and approval of July minutes
   b. Treasurer’s report
      Net Balance from last report- $551,879.82
      Total Receipts- $712,442.40
      Total Expenditures this Month- $58,619.81
      Balance in CD/Savings- $693,201.99
8. Reports
   a. PDCs – 4-H PDC met to review fair comments, approve school enrichment, staff action plans
      FACS PDC- there is a high desire to accept credit cards for Walk Kansas over the phone & online by utilizing a service.
   b. Agent Report– Susan Fangman, Family & Consumer Sciences Agent
      VITA filed 6,156 federal returns in 2019, Phone calls regarding food safety especially regarding food thawing or sitting out. Medicare counselling for plans & drugs
   c. Director Report –
      *Update on Budget Request to commissioners
      *Reminder to be recruiting candidates for Extension Council Elections
9. Unfinished Business
10. New Business
    a. Luanne motioned to approve the consent agenda. Dave seconded the motion. Motion passes.
    b. Mike motioned to approve 2020 Budget. Sherri seconded the motion. Motion passes.
    c. Discussion of Nominees for the Extension Appreciation. Sherri made a motion to nominate Ed Dillingham & Chad Bullock for the Extension Appreciation Awards. Amy seconded the motion. The motion passes.

**Some boards establish an item under new business called Consent Agenda and include such items as approval of minutes, treasurer’s report, and other routine business items. The motion to approve the consent agenda results in approval of these items.
d. Approval of 2018 Audit Mike made a motion to approve the 2018 Audit. Tracey seconded the motion. Motion passes.

12. Laura made a motion to go into Executive session for 12 minutes at 6:56 PM. Linda seconded the motion. Motion passes.

Mike made a motion to continue in Executive session for another 10 minutes beginning at 7:09 PM. Tracey seconded the motion. Motion passes.

Laura made a motion to come out of executive session. Luanne seconded the motion. Motion passes.

11. Adjournment

Tracey made a motion to adjourn the executive board meeting. Laura seconded the motion. Motion passes.

**Next Board Meeting: Tuesday, September 10th**
**Meal prepared tonight by Lisa Martin**