

Shawnee County Extension Board

Meeting Minutes

Tuesday, October 23, 2018

Order of Business

6:45 Breakfast

7:00 1. Call to order- Chad Bullock

2. Roll Call- Amy Miller- Secretary

Present: Chad Bullock, Karen Perkuhn, Amy Miller, Cindy Bervert, Luanne Webb, Bill Layes, Bruce Brown.

Cindy Evans- Director Present

3. No additions, deletions. Nominations approved.

4. Extension Council Elections

Karen moved to accept nominations from the floor. Cindy seconded the motion. Motion passes.

No nominations were offered. Motion to Close nominations Karen. Seconded by Bill. Motion passes.

Karen moved to recess the meeting for the purpose of elections. Luanne seconded the motion. Motion passes.

6:00 PM Meeting Re-convened by Chairperson- Chad Bullock

5. Reading of Sept minutes- Amy Miller

6. Public Comment-None

7. Communications-None

8. Consent Agenda Items***

i. Approval of Sept Minutes

ii. Treasurer's Report

Cindy moved to accept the consent agenda. Karen seconded the motion. Motion passes.

Net Balance for Last Report- \$587,131.84

Total Receipts-\$595,111.75

Total expenditures this Month \$56,527.13

Net Balance this Month \$538,584.62

Bank Balance \$566,402.55

9.Reports

a.PDC Reports-

Candis- 4-H PDC has met. 4-H has received a check for \$10,065 from the Kansas Correctional Facilities. Only given to 4 counties.

FACS PDC met

b.Agent Report-Leroy Russell, Ag & Natural Resources Agent

LeRoy Russell informed us of his education of farmers of disaster payments available by the government and insurance for cattle & crops. He also updated us on his plans and funding for Cookies & Conversation educational series.

c.Director-Cindy Evans-County has worked with the county to complete the outside lighting. The lighting in the conference room is next to be replaced. A Shawnee County Research & Extension vehicle has been traded in and replaced with 2 years of complimentary oil changes.

d.Committees- Nominating Committee needs to set a time to meet with Cindy. (Bruce, Cindy and Tracey).

10. Unfinished Business

11.New Business

A. Approval of Agent Action Plans for 2019- Karen moved to approve the Agent Action Plans for 2019. Luanne seconded the motion. Motion passes.

B. Approval of Agent Professional Development Plans for 2019- Cindy moved to approve the Agent Professional Development Plans for 2019. Tracey seconded the motion. Motion passes.

C. Approval of submission of Culture of Health Grant- Lisa Martin- Mike moved to approve the submission of Cultural Health Grant. Bill seconded the motion. Motion passes.

D. Special Presentation and request from Ariel Whitely-Noll to consider an increase in work hours for Master Gardener Coordinator Bessie Tolbert, beginning January 1, 2019. Bessie spoke to the needs of the Master Gardeners and Community. Bill moved to increase the hours for the Master Gardener Coordinator Bessie Tolbert utilizing Plan A. Karen seconded the motion. Motion passes.

E. Close elections and count the ballots at 7:00 PM Mike moved to close elections. Luanne seconded. Motion passes.

F. Consider extending an invitation to those not elected to serve as an "Expanded member" of the respective PDC's. Cindy moved to extended invitation to those not elected to serve as an expanded member of the respective PDC. Tracey seconded. Motion passes.

Karen & Luanne volunteered to tally the election ballots. Susan Fangman was the reader.

Recessed until ballots were counted. Dave Bartels, Linda Croucher, & Bryce Cripps were elected to the Agriculture & Natural Resources PDC. Jennifer Whitley, Debbie Dabney, & Laura Moore were elected to the Family & Consumer Sciences PDC. Molly Drimmel will be invited to serve in the expanded

compacity. Laura Hurla, Sherri Scheideman, & Brian Bayless were elected to the 4-H Youth Development PDC. Amy Miller, Tracey Taylor and Carol Erikson were elected to the Community Development PDC.

G. Consider performance reviews and salary increases for agents and support staff.

12. Executive Session- Tracey moved to go into executive session for 20 minutes for performance & salary discussion. Cindy Evans & Jim Lindquist were invited to be present. Mike seconded. Motion passes. 7:25 PM

Tracey moved to extend the executive session for 5 minutes. Mike seconded the motion. Motion passes.

Cindy discussed the personnel performance reviews and results of the evaluations of the Extension agents.

Jim Lindquist discussed the evaluation performance review of Cindy Evans by the board.

Tracey moved to extend executive session 3 more minutes. Mike seconded the motion. Motion passes.

Mike moved to accept Draft 2 for the budget for agent salary. Karen seconded. Motion passes.

Executive session expired.

13. Adjourn Mike moved that we adjourn. Luanne seconded. Motion passes.

Amy Miller, Secretary

Chad Bullock, Chairperson