

**AGENDA**  
**Shawnee County Extension Executive Board Meeting**  
**TUESDAY, FEBRUARY 9, 2021**  
**5:30 pm by Zoom Conference**

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1. Call to order – Angela Dake
2. Roll call – Barbara Coultis
3. Agenda items – additions/deletions/approval
4. Public Comment
5. Communications –
6. Consent Agenda Items\*\*
  - a. Reading and approval of January minutes (2020 Board)
  - b. Reading and approval of January minutes (2021 board)
  - c. Treasurer’s report
7. Reports
  - a. PDCs –
  - b. Agent Report– Susan Fangman, Family & Consumer Sciences Agent
  - c. Director Report – Cindy Evans
8. Board Training – Generational Differences on Community Boards
9. Unfinished Business
10. New Business
  - a. Motion to approve the consent agenda.
  - b. Approval of audits for Extension Related Groups – Candis Meerpohl
  - c. Set date of October 12<sup>th</sup> for Board meeting, elections, salary discussion and agent performance reviews
  - d. Review Local Unit Director Position Description – *Motion to open the position of Shawnee County Extension director to hire from an internal search and fill any position that comes open as a result.*
  - e. Establish membership of Budget, Personnel and Nominating committees
11. Adjournment

Some boards establish an item under new business called Consent Agenda and include such items as approval of minutes, treasurer’s report, and other routine business items. The motion to approve the consent agenda results in the approval of these items.

**Next Board Meeting: Tuesday, March 9<sup>th</sup>**