

MINUTES

2020 Shawnee County Extension Executive Board

TUESDAY, January 12, 2021

*******5:30pm meeting via zoom conference*******

Order of Business

1. Meeting was called to order at 5:30 pm by Amy Miller, Board Chairman
2. Roll call by Tracey Taylor, Secretary.
Board members present: Sherri Scheideman, Tracey Taylor, Laura Moore, Amy Miller, Angela Dake, Linda Croucher, Barbara Coultis, Brian Bayless, Molly Drimmel
Agents present: Leroy Russell, Cindy Evans, Lisa Martin, Ariel Whitely-Noll, Candis Meerpohl, Susan Fangman
3. Agenda items – no additions/deletions/approval
4. Public Comment – none
5. Communications – Retirement Letter from Cindy Evans was read. Also a thank you note from Joanne Domme was read.
6. Consent Agenda Items**
 - a. Reading and approval of December minutes
 - b. Treasurer's Report
Net Balance from Last Month \$637,859.75
Bank Deposits this Month \$891.97
University Checks Received this Month \$5,162.32
Total Receipts \$643,914.04
Total Expenditures this Month \$80,794.30
Net Balance this Month \$563,119.74
Linda moved to approve the consent agenda. Sherri seconded. Motion passed.
7. Reports
 - a. PDC Reports – none
 - b. Director Report– Cindy Evans reported on the timeline for her retirement. Evans will retire April 16, 2021. Cindy has visited with Chris Onstad, Regional Director for the Northeast Area. He outlined that the 1) search will be internal to include agents from our office only; 2) He will have a director position description for the board to review by late January. 3) We expect that there is interest within the office for someone to accept the role of Director. If the search is successful, the board could identify the new director by mid-March, allowing about a month for Cindy to work with the new director on transition.

8. Unfinished Business

A. Angela moved to approve the 2020 annual financial reports of Ad Astra 4-H Club and Shawnee County Extension Foundation. Laura seconded. Motion passed.

9. New Business

A The 2020 Inventory was reviewed. Barbara moved to approve the inventory. Molly seconded. Motion passed.

10. Linda moved to adjourn the meeting. Brian seconded. Motion passed.

Tracey Taylor, Secretary

Amy Miller, Chairperson