Shawnee County Extension Executive Board
Minutes
Tuesday, June 9, 2020
4:30 pm meeting

Order of Business

1. Meeting called to order by Amy Miller at 4:32 p.m.
2. Roll call by Tracey Taylor

   Board members present: Linda Croucher, Tracey Taylor, Amy Miller, Laura Moore, Sherri Scheideman, Barbara Coultis, Angela Dake, Brian Bayless  Guests: Brenda Immenschuh, Curtis Stahel, Melissa Tillery.

   Agents present: Cindy Evans, Candis Meerpohl, Ariel Whitely-Noll, Leroy Russell, Susan Fangman, Lisa Martin

3. Agenda items: no additions/deletions/approval

4. Public Comment was made concerning the rabbit shows and the Rabbit Hemorrhagic Disease. No disease has been reported in Kansas but the virus is moving. Nearest case to us is 520 miles. The Bunny Bunch 4-H Rabbit Club would like to have the rabbit show this year with precautions in place. A Bio-Security Precaution Measures handout was presented.

5. Communications – none

6. Consent Agenda Items**
   a. Reading and approval of May minutes
   b. Treasurer’s report

      Net Balance From Last Month $641,264.48
      Bank Deposits This Month $5,584.56
      University Checks Received This Month $8,183.07
      Total Receipts $655,032.11
      Total Expenditures $64,086.54
      Net Balance This Month $590,945.57

7. Reports
   a. PDCs – 4H PDC met via emails
   b. Agent Report– Cindy Evans, Community Vitality programming reported that online shopping is up significantly. Also Shawnee County Startups is partnering with Sprout Creative to fund opportunities to help businesses enhance sales from ecommerce.
   c. Director Report – Cindy Evans –

      *Update on opening of the office – Safeguards and protocols in place. The office opened June 1 with plexiglass at the front desk and two consultation stations with plexiglass. Masks worn when people are in the office and the floors are marked for distancing. Guests without masks can borrow ones.

      *Cindy will “file” our budget with the County Commissioners on July 6th. Board members do not need to be present for this.

      *Budget hearing is Tuesday, July 7 at 11:00 am in the Commission chambers. Cindy would like as many Board members as possible to attend.

      *Update Board on expected administrative furlough from Kansas State University, affecting state employees. (Agents and EFNEP; not council employees). This should be decided in mid-July.

      *July Board meeting – Do you wish to return to Face to Face with 5:30 supper; 6:00 meeting OR continue with Zoom meeting at 4:30? Board members gave their opinions and it was shown that either way would be good with the Board.
8. Unfinished Business - None

9. New Business
   a. Sherri moved to approve the consent agenda. Barbara seconded. Motion passed.
   b. Motion by Laura to reduce the number of rabbits per person to 15, to develop an official statement that the show is happening. The fair board would give guidelines and 4-Her’s would follow guidelines. Angela seconded. Discussion was had. Vote was taken and ended in a tie with 4 yes and 4 no. The final vote creating the tie was by the board chair, so the motion failed. Laura moved to switch the rabbit show to a virtual show with educational posters to prevent spread and risk of Rabbit Hemorrhagic Disease. Angela seconded. Motion passed.
   c. Motion to approve the “Best Practices for Animal Shows for Shawnee County 4-H Youth – Curtis Stahel was invited to share what the Shawnee County Livestock Committee has come up with about distancing with the livestock show. Two handouts were reviewed by the board members. Brian moved to accept the 4-H Animal Show recommendations for 2020 exhibits. Barbara seconded. Motion passed.

10. Angela moved to adjourn the meeting. Laura seconded. Motion passed.

Next Board Meeting: Tuesday, July 14th

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Tracey Taylor, Secretary                                                          Amy Miller, Chairperson