

# Shawnee County Extension Executive Board Meeting Minutes

Tuesday June 11<sup>th</sup>, 2024, 5:30 -Via Zoom

1. Sherri Scheideman, Board Chair called meeting to order at 5:35pm
2. Mary Tyler, Secretary. Members present Christi McKenzie, David Anderson, Jill Rice, Laura Moore, Mary Blubaugh, Mary Tyler, Rick Miller, Sherri Scheideman
3. Agenda items – additions/deletions/approval
4. Public Comment None
5. Communications – None
6. Consent Agenda Items
  - a. Review of May Minutes
  - b. Treasurer's report- Net balance from last report \$811,555.22, Bank deposit \$8,512.05, University checks received this month \$5,855.38, Total receipts \$825,922.65, Total expenditures this month \$58,791.65, Net balance this month \$767,131.00
7. Reports
  - a. PDCs –None
  - b. Agent Report- Grace
  - c. Director Report – Candis, Extension Council Budget Hearing July 1<sup>st</sup> at 10:30am. EFNEP Agent Interviews, July 1<sup>st</sup> 5:30 in person.
  - d. Other Reports - None
8. Board Training- Meet the Staff - Candis
9. Unfinished Business
  - a. Approval of an amended 2025 Extension Council Budget Since our May meeting our employer share of health insurance has gone up again with a change we anticipate through 2025 (one of our support staff added their spouse to their insurance). I also got our contribution from K-State on Agent Salaries. So, with that number would the board consider an updated budget request that will be turned in on Friday. The updated budget is \$764,400 (board had approved \$762,700) asking for \$640,900 appropriation (board had approved \$640,000) K-State's salary contribution will be \$78,490 (had approved \$77,700). Mary Blubaugh made a motion to approve the amendment, Jill Rice seconded. Motion carried.
10. New Business
  - a. Motion to approve the consent agenda Rick Miller made a motion to approve the consent agenda. Christie McKenzie seconded; motion carried.
  - b. Consider approval of 4-H Exchange traveling to Kent County Delaware, Aug. 1st-7th-Grace Wiens This is the partner county for the 4-H Exchange group for the next two years. Leroy Russell, Karen Perkuhn and Twyla Hernandez are the chaperones for the group. David Anderson made motion to approve, Rick Miller seconded, motion carried.
11. Adjournment- Jill made motion to adjourn, Mary Blubaugh seconded, motion carried.

Extension Office will be Closed June 19th and July 4<sup>th</sup>. Next Board Meeting: Tuesday, July 9th 5:30pm via zoom

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Mary Tyler Secretary

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Sherri Scheideman Board Chair