Shawnee County Extension Executive Board Minutes  
Tuesday, March 10, 2020

The meeting was called to order by Chairperson Amy Miller at 6:02 pm.

Roll call – Tracey Taylor, Secretary

Board members present: Amy Miller, Tracey Taylor, Dave Bertels, Linda Croucher, Laura Moore, Sherri Sheideman, Barbara Coultis, Molly Drimmell Agents present: Cindy Evans, Director, Candis Meerpoohl, Ariel Whitely-Noll, Lisa Martin, Leroy Russell, Susan Fangman

Agenda items – No additions/deletions/approval

Public Comment - None

Communications – None

Consent Agenda Items**

a. Reading and approval of February minutes

b. Treasurer’s report

Net Balance from Last Report: $632,482.75  
Bank Deposits This Month: 6,191.34  
University Checks Received This Month: 5,455.38  
Total Receipts: 635,129.47  
Total Expenditures this Month: 58,255.49  
Net Balance this Month: 576,873.98

Reports

c. PDCs – Susan shared that the FCS PDC has not met since January, but she wanted to report that while the PDC had strongly encouraged online registrations and payment this year for the Walk Kansas program, glitches in the system created by KSU make it necessary to accept paper registrations for another year.

d. Agent Report– Leroy Russell, Ag and Natural Resources Agent reported on Coffee, Cookies, and Conversation. One program left in this year’s series. He also reported on what’s going on with agriculture today at the local, state and national level.

e. Director Report – Cindy Evans – Office professional position is open with interviews being done. Conflict managing meeting was held for the agents and staff. Cindy cancelled her plans for the out of state travel to the NACDEP conference due to the Corona Virus.

f. Other – Need to set a date for the budget committee to meet prior to the April 14 board meeting. Cindy will send a doodle poll to get a date for the budget committee.
Board Training – Cindy did board training on Fiscal Responsibilities, Conflict of Interest, Kansas Open Meetings Act.

Unfinished Business - None

New Business

  g. Motion to approve the consent agenda. Dave moved to approve the consent agenda. Laura seconded. Motion passed

  h. Approval of SNAP ED grant application - -Lisa Martin is asking for $51,268.27 for the grant. Barbara moved to approve the grant application. Sherri seconded. Motion passed.

  i. Approval of audits for Extension Related Groups – Candis Meerpohl requested approval for the Bunny Bunch Club. Linda moved to accept the audit. Barbara seconded. Motion passed.

  j. Approval of Shawnee County 4-H Exchange to host group this summer – Leroy Russell
     Sherri moved approval to host the exchange group from Texas this summer. Barbara seconded. Motion passed.

Adjournment - Laura moved to adjourn the meeting. Molly seconded. Motion passed.

Amy Miller, Chairperson

Tracey Taylor, Secretary

Next Board Meeting: Tuesday, April 14th