

**AGENDA**  
**Shawnee County Extension Executive Board Meeting**  
**TUESDAY, MARCH 9, 2021**  
**5:30 pm by Zoom Conference**

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**Join Zoom Meeting**

<https://ksu.zoom.us/j/96578944772>

Meeting ID: 965 7894 4772

One tap mobile+13462487799,, 96578944772# US (Houston)

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1. Call to order – Angela Dake
2. Roll call – Barbara Coultis
3. Agenda items – additions/deletions/approval
4. Public Comment
5. Communications –
6. Consent Agenda Items\*\*
  - a. Reading and approval of February minutes
  - b. Treasurer’s report
7. **5:45 pm – Chris Onstad will join us for training with Board Members on Interview procedures**  
6:00 Interview with Candis Meerpohl.  
6:35 Motion to move into Executive Session for 15 minutes to discuss non-elected personnel,  
Specifically, the hiring of a new Shawnee County Extension Director  
6:50 Return to regular meeting
8. New Business
  - a. Motion to hire a Shawnee County Extension Director effective April 19, 2021
  - b. Motion to approve the consent agenda
  - c. Motion to approve of audits for Extension Related Groups – Cindy or Candis
  - d. Motion to approve SNAP-Ed Grant Proposal – Cindy Evans
9. Reports
  - a. PDCs –
  - b. Agent Report– Susan Fangman, Family & Consumer Sciences Agent
  - c. Director Report – Cindy Evans –
    - \*Watch for email with the Board Excellence Survey; Please reply by March 19
    - \*The budget committee will need to set a virtual meeting in late March to plan for a budget to submit to the county audit director prior to May 15. I expect to have the full board approve the budget at the April board meeting. The new director can create the letter and supporting materials he/she wishes to support the budget request.
10. Adjournment

Some boards establish an item under new business called Consent Agenda and include such items as approval of minutes, treasurer’s report, and other routine business items. The motion to approve the consent agenda results in the approval of these items.

**Next Board Meeting: Tuesday, April 13<sup>th</sup>**