

Shawnee County Extension Executive Board Minutes
Tuesday, May 11, 2021
Meeting conducted remotely using Zoom

1. Angela Dake called the meeting to order at 5:00 pm.
2. Barbara Coultis called roll. Board members present: Angela Dake, Laura Moore, Barbara Coultis, Linda Croucher, Brian Bayless, Molly Drimmel, Christie McKenzie, and Alan Stahl.
3. Agenda items – No additions or deletions
4. Public Comment - None
5. Communications - None
6. Consent Agenda Items
 - a. Additions or Corrections and approval of April minutes - None
 - b. Treasurer’s report by Linda Croucher
Net Balance from Last Report: \$577,125.41
Bank Deposits This Month: \$157,381.01
University Checks Received This Month: \$7743.46
Total Receipts: \$742,246.90
Total Expenditures: \$74,709.99
Net Balance This Month: \$667,536.91
7. Reports
 - a. PDCs – Alan spoke about their Community Development PDC activities. They went over civil right training during their meeting, will continue to hold board training events, and will launch a Master Community Facilitators.
 - b. Agent Report– Lisa Martin, EFNEP Agent
Lisa gave an overview of EFNEP programs, including Teen Cuisine program, Fresh Conversations, and Feeding Our Youngest.
 - c. Director Report – Candis Meerpohl, Director
Candis gave an update on KSRE COVID Protocols for Shawnee County, which the Extension office will follow for now. We will continue to discuss about how to transition to normal programming meetings.
8. Board Training – The Board select interview questions for the interview of two 4-H Agent candidates.
9. Unfinished Business
 - a. Brian moved to adopt the County Fair Rule Changes for Arts and Crafts Division. Laura seconded. Motion passed.
10. New Business
 - a. Laura moved to approve the consent agenda. Alan seconded. Motion passed.
 - b. Barbara moved to renew Extension Council Certificates of Deposit with Silver Lake. Molly seconded. Motion passed.
 - c. Laura moved for the local unit to be fiscal agent for Downtown Farmers Market Senior Nutrition Grant (Lisa spoke about this earlier) June to the fall. It would be a pass-through situation, and will involve no more than \$5000. Linda seconded. Motion passed.
 - d. Christi moved for the local unit to be fiscal agent for Kaw Area Breastfeeding Coalition Capacity Building The grant of \$2,500 will help with building a social presence, and a training. Linda seconded. Motion passed.
11. 5:45 pm – Chris Onstad joined us for training with Board Members on Interview procedures
12. Interview for the Shawnee County 4-H Youth Development Agent position

5:50, Laura moved to go into executive session until 8:30. Christi seconded. Motion passed.
6:00 Conducted interview with Kate Preston.
6:51 Laura moved to recess to regular meeting for 15 minutes. Alan seconded. Motion passed.
7:00 Returned to executive session and conducted interview with Celsey Beneda.
7:50 Board discussed the interviews and who to hire as a new Shawnee County 4-H Youth Development Agent
8:20 Returned to regular meeting.

13. New Business

Brian moved to hire Kate Preston as Shawnee County 4-H Youth Development Agent for \$49,000 with a negotiable start date. Laura seconded. Motion passed.

14. At 8:30, Laura moved to adjourn. Alan seconded. Motion passed.

Next Board Meeting: Tuesday, June 8th at 5:30pm

Barbara Coultis, Secretary

Angela Dake, Chair