

# Shawnee County Extension Executive Board

## Agenda

Tuesday, September 14, 2021

5:30 pm meeting

**This meeting will be conducted remotely using Zoom. Members of the public are welcome to listen to the meeting, but must request the meeting link by noon on September 14. Do so by emailing Candis Meerpohl, Director at candism@ksu.edu.**

### Order of Business

1. Call to order – Angela Dake
2. Roll call – Barbara Coultis
3. Agenda items – additions/deletions/approval
4. Public Comment
5. Communications –
6. Consent Agenda Items\*\*
  - a. Reading and approval of August minutes
  - b. Treasurer’s report
7. Reports
  - a. PDCs –
  - b. Agent Report– Leroy Russell, Ag Agent
  - c. Director Report – Candis Meerpohl (Budget, Annual Meeting and set dates for Personnel and Nominations committees to meet)
8. Board Training – Agent Performance Reviews
9. Unfinished Business
10. New Business
  - a. Motion to approve the consent agenda
  - b. How we determine eligibility for volunteers and staff to drive Extension Vehicles
  - c. Consider requesting bids for our Annual Audit Services
11. Adjournment

\*\*Some boards establish an item under new business called Consent Agenda and include such items as approval of minutes, treasurer’s report, and other routine business items. The motion to approve the consent agenda results in approval of these items.

### Next Board Meeting:

Tuesday, October 12<sup>th</sup>, 5:30 pm In Person or ZOOM TBD

Extension Council Elections, October 12th (EMR 8 am – 6 pm)