

Shawnee County Extension Executive Board Meeting Minutes

Tuesday July 8th, 2025, 5:30 via zoom

1. Sherri Scheideman, Board Chair called meeting to order at 5:33pm
2. Mary Tyler, Secretary. Members present Angela Dake, Angela Dailey, Lisa Pfannenstiel-Garrison, Mary Tyler, Rick Miller, Sherri Scheideman
3. Agenda items – Addition/deletions/approval Addition of item C in New Business, consideration of professional development course for Sofia and Candis, total cost \$1000
4. Public Comment None
5. Communications – Mary Tyler read the thank you card from Shawnee County Master Gardeners.
6. Consent Agenda Items

- a. Review of June Minutes

- b. Treasurer's report by Candis Stiles

The Net balance last month was \$837,282.20, Bank deposit \$6,509.50, University checks received \$5,969.38 Total receipts \$849,761.08, total expenditure \$56,992.06, Net Balance \$792,769.02.

7. Reports

- a. PDCs – Community Vitality had the Youth Market Contest

- b. Agent Report- Atalie Tompkins, FCS Agent

- c. Director Report – Candis Stiles, Updated on Shawnee County Budget Process

- d. Other Reports Grace invited everyone to the Shawnee County Fair.

8. Board Training- Professional Development for Extension Staff

9. Unfinished Business

- a. 4-H Volunteer Approval- Grace Wiens presented the following volunteers for approval. Kent Biggs, Patti Biggs, Jerod Gustin, Caryn Gustin, Ruben Adalpe, John Koch, Jill Foster-Koch, Candis Stiles, Jeff Bergman, Mark Staniec, Laurie Staniec, Geraldine Staniec, Leroy Russell, Troy Showalter, Mary Beth Showalter, Christine Russell, Shannon Weber, Angela Dake made motion to approve. Angela Dailey seconded, motion carried.

10. New Business

- a. Motion to approve the consent agenda Angela Dailey made the motion to approve, Lisa Garrison seconded, Motion passed.

- b. Consider closing the office (staff working remotely) on Nov. 14th (Friday of Blizzard Bash) and closing the office on Dec. 18th (staff training day). Motion Angela Dake made the motion to approve, Angela Dailey Seconded, Motion passed.

- c. Leadership Training Lisa Garrison made the motion to approve the training for Candis and Sofia at a total cost of \$1000. Angela Dailey seconded the motion, motion carried.

11. Non-Action Item Discussion

- a. County Vehicles Before Candis investigates replacement of the Shawnee county Extension Van she would like to get the feelings of the board. Our Dodge Caravan is 2018 with 70,808 miles, our Chevy Traverse is a 2020 with 40,000 miles. There is nothing mechanically wrong with the Van, it is just getting old. It doesn't have terrible mileage on it but because of its age staff take the Traverse first and on long trips because it is more comfortable. If we want to buy a new vehicle, we are eligible to buy new vehicles off the State of Kansas contract. We would need to be ready to do that in January. The board suggested to keep the van for now with the goal of trading at 90,000 miles.

12. Adjournment Angela Dailey made a motion to adjourn. Lisa Garrison seconded. Motion Passed

Next Board Meeting: Tuesday, August 12th 5:30pm extension office meeting room.

Mary Tyler Secretary

Sherri Scheideman Board Chair