

**Shawnee County Extension Executive Board Meeting Minutes**  
**Tuesday May.13<sup>th</sup>, 2025 Extension Meeting Room**

- 1.** Sherri Scheideman, Board Chair called meeting to order at 5:25pm
- 2.** Mary Tyler, Secretary. Members present Angela Dailey, Angela Dake, Chad Bullock, Jill Rice, Laura Moore, Mary Tyler, Rick Miller, Sherri Scheideman
- 3.** Agenda items – Addition to New Business-Consider Waiving Extension Council rule about needing to be 21 years or older to drive an Extension Vehicle for our summer intern Riley Showalter.
- 4.** Public Comment None
- 5.** Communications – Resignation from Matthew Barron, Full Time office professional
- 6.** Consent Agenda Items
  - a. Additions or Corrections of April minutes
  - b. Treasurer's report by Laura Moore  
Net balance \$786,065.42, Bank deposit \$165,162.07, University checks received \$5,969.38 Total receipts \$957,196.87, expenditures \$64,122.07, Net Balance \$893,074.80.
- 7.** Reports
  - a. PDCs – family consumer science met.
  - b. Agent Report–Lane Wiens
  - c. Director Report – Candis Stiles
  - d. Other Reports – Board Members who went to Partnership meeting Sherri Scheinman spoke about this.
- 8.** Board Training – Extension Budget Process
- 9.** Unfinished Business
  - a. 4-H Volunteer Approvals Joy Hanna, Toby Weber, and Dustin Mengarelli by Grace Wiens. Angela Dake made the motion to approve the 4- H volunteers. Rick Miller seconded the motion. Motion passed.
- 10.** New Business
  - a. Motion to approve the consent agenda Laura Moore made the motion, Jill Rice seconded, Motion passed.
  - b. Consider closing the Office for lunch during June. Matt's last day is May 23<sup>rd</sup>. Staff are suggesting 11:15-12:15pm. Angela Dake made a motion to approve. Angela Dailey seconded; motion passed.
  - c. Assign Local Unit Administrative Liaison to KSRE This comes from the most recent partnership meeting and Sherri explained the new role. KSRE is suggesting we elect this role at the same time we do officers for future years. Rick Miller volunteered.
  - d. Consider waving 21-year-old age restriction for 4-H intern Riley Showalter who is 20 years old to drive an Extension Council Vehicle. Chad Bullock made a motion to approve, Angela Dailey seconded. Motion Passed

11. Adjournment Jill Rice made motion to adjourn. Chad Bullock seconded. Motion Passed  
Next Board Meeting: Tuesday, June 10<sup>th</sup> 5:30 Extension Meeting Room

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Mary Tyler Secretary

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Sherri Scheideman Board Chair